

## FOI REGISTRY

Year-Quarter	Tracking Number	Request Type	Date Received	Title of Request	Extension?	Status	Date Finished	Day lapsed	Cost	Appeal/s filed?	Remarks
year and quarter of report coverage	Internal FOI Tracking Number	if request was lodge through eFOI or standard (paper-based)	date request was lodge by requesting party (YYYY-MM-DD)	title of information requested	if the agency requested for extension or additional 20 working days (YES or NO)	status of request	date request was processed/finished by the agency; if not yet processed/finished, indicate ONGOING	number of days facilitating the request; if finished within the	fees paid by the requesting party for facilitation of request; if none, indicate FREE	If the requesting party or any other citizen filed an appeal for the specific request (YES or No)	Additional details about the request
2024 (1st Quarter)	N/A	Standard	1/14/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2024 (1st Quarter)	N/A	Standard	1/15/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	1/16/25	Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	1/17/25	Office Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	1/21/25	TMO	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	1/31/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	1/31/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	2/6/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	2/6/25	Calendar Year 2023	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	2/11/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	2/18/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	2/21/25	Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	2/21/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	2/21/25	Memo Circular 2020	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (1st Quarter)	N/A	Standard	3/17/25	Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (2nd Quarter)	N/A	Standard	4/10/25	Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (2nd Quarter)	N/A	Standard	4/10/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (2nd Quarter)	N/A	Standard	4/13/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (2nd Quarter)	N/A	Standard	5/6/25	TMO	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (2nd Quarter)	N/A	Standard	5/13/25	Training Order and Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (2nd Quarter)	N/A	Standard	5/16/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (2nd Quarter)	N/A	Standard	6/19/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (2nd Quarter)	N/A	Standard	6/24/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	7/9/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	7/9/25	Memo Circulars	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	8/14/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	8/14/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	8/27/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	8/27/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/15/25	Travel Order, Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/15/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/19/25	Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/23/25	2023-2028 Strategic Plan	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/25/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/25/25	Special Order, Memorandum Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/25/25	Academic Calendar	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/25/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/30/25	Special Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (3rd Quarter)	N/A	Standard	9/30/25	Teaching Load	NO	Processed	Processed	1 day	FREE	YES	N/A

2025 (4th Quarter)	N/A	Standard	10/2/25	Memorandum, Advisory	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (4th Quarter)	N/A	Standard	10/3/25	TMO, Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (4th Quarter)	N/A	Standard	10/28/25	Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (4th Quarter)	N/A	Standard	11/17/25	Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A
2025 (4th Quarter)	N/A	Standard	12/1/25	Training Order	NO	Processed	Processed	1 day	FREE	YES	N/A

Prepared by:



**CRISTINA B. TIANSAY**

*Records Officer III*