

**Philippine State College of Aeronautics**  
**Expenses Not Supported with Relevant and Complete Documentations**  
**Accountable Officer: Assistant Professor IV at PhilSCA-VAB Campus**

Ref.	Payee	Particulars	Deficiencies	Requirements	Amount (In Php)
Check No. 91417 dated 12/10/19	Noel E. Lagui	Transportati on	No invoices or receipts were provided to support the claimed travel expenses.	Submit receipts or equivalent documents evidencing payment.	600.00
	Metro Newport, (Pasay)	Assorted Goods	a. The cash sales invoices (CSIs) did not specify the description, quantity, or unit cost of the items purchased;  b. The Inspection and Acceptance Report (IAR) showed only the name of the suppliers and quantity of the items;  c. No canvass from at least three (3) suppliers submitted for assorted items purchased in Cebu.	Submit the following:	856,053.70
	Metro Gaisano Super Metro (Lapu-Lapu, Cebu)	Assorted Items/ Groceries		a. Supplementary documents providing the description, unit price and quantity of items purchased; and  b. Canvass proposals from at least three (3) suppliers for assorted items/ goods purchased in Cebu.	117,659.43
Check No. 92077 dated 11/6/20	Super Metro (Lapu-Lapu, Cebu)	Grocery items (OR provided the item description, quantity, and unit cost).	a. Items purchased included 12 pieces Choco Mucho, 3 pieces cadbury dairy milk and 1 pack of double mint sticks, 27 royal pet softdrinks, (1.5L), 27 sprite pet (1.5L) and 28 coke pet regular (1.5L);  b. Eden Filled Cheese, Nestle All Purpose Cream and Daisy Condensada were purchased at 164 pieces each, which is	a. Explain whether the items purchased under letter A deficiency are necessary or related to the CA's purpose.  b. Submit canvass proposals from at least three (3) suppliers.	111,126.40

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			twice as many as the 81 recipients in Cebu;  c. There is no canvass proposal submitted.		
	Metro Market! Market! (McKinley, Fort Bonifacio, Taguig)	5,040 pieces assorted grocery items.	a. The description, quantity and unit cost of the items were not provided in the CSIs;  b. The IAR only showed only the name of the suppliers and quantity of the items;	Submit the following:  a. Supplementary documents providing the description, unit price and quantity of items purchased; and	657,922.50
	Kareila Management Corp. (Aseana Business Park, Baclaran, Parañaque)	Assorted Items/ Assorted Merchandise Items	c. No canvass from at least three (3) suppliers was submitted for assorted items bought in Cebu.	b. Canvass proposals from at least three (3) suppliers.	198,210.92
Check No. 97951 dated 11/17/21	Jupi Winery Inc (Jateng Urbano Phillippines Inc., Fort Bonifacio, Taguig)	450 bottles of wine (Premio White 2020)	a. The SI and undated DR were not signed by any PhilSCA personnel;  b. The SI and collection receipt (CR) were issued by the supplier on November 10, 2021, which was before the grant of CA last November 17, 2021; and  c. There was no IAR submitted.	Submit a completely accomplished and signed IAR.	115,200.00
	Metro Market! Market! (McKinley, Fort Bonifacio, Taguig)	4,965 pieces Assorted Grocery Items	a. Only the total quantity and total cost were provided in the SI; and  b. There was no IAR submitted.	Submit the following:  a. Supplementary documents providing the description, unit price and quantity	544,582.50

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				of items purchased; and  b. Canvass proposals from at least three (3) suppliers.	
	Allday Marts, Inc. (Vista Mall Kawit Centennial Rd. Brgy. Magdalo Kawit, Cavite)	Assorted Christmas Baskets	a. The description, quantity and unit cost of the items were not provided in the SI;  b. No canvass from at least three (3) suppliers was submitted;	Submit the following:  a. Supplementary documents providing the description, unit price and quantity of items purchased;	200,794.75
	Atlas Cebu Corn Mill Corporation (Tabok, Mandaue City, Cebu)	Items were not specified	c. No IAR was submitted.	b. Canvass proposals from at least three (3) suppliers; and  c. Completely accomplished and signed IAR.	20,835.00
	Metro Gaisano Super Metro Lapu-Lapu	Assorted Goods			92,905.75
<b>Total</b>					<b>2,915,890.95</b>