

Republic of the Philippines
NATIONAL AVIATION ACADEMY OF THE PHILIPPINES
The National Professional Institution for Aviation
(Formerly Philippine State College of Aeronautics)
BOARD OF TRUSTEES

**NOTICE OF SEARCH FOR ONE (1) PRIVATE SECTOR REPRESENTATIVE AND
CALL FOR APPLICATION**

The Board of Trustees of the NATIONAL AVIATION ACADEMY OF THE PHILIPPINES, The National Professional Institution for Aviation (formerly Philippine State College of Aeronautics), is pleased to announce through BOT Resolution No. 25-NAAP, Series of 2026 that the **NOMINATION FOR ONE (1) PRIVATE SECTOR REPRESENTATIVE to the BOARD OF TRUSTEES is now open.**

A. MINIMUM ELIGIBILITY REQUIREMENTS (per CHED Memorandum Order No. 07, Series of 2022)

1. Must be a Filipino citizen and of legal age;
2. Must be from the industry, business, or profession that can contribute to the mandate of NAAP;
3. Must have at least five (5) years of employment, business, or practice of profession in the private sector;
4. Must be domiciled in or a resident of the city or province where NAAP or its campuses are located for at least two (2) years;
5. Must not be connected with NAAP or other government agencies and instrumentalities in any manner, for one (1) year immediately prior to his or her nomination to the PSR position;
6. Must not be currently employed or appointed to any position in the government (local, national, including government-owned and controlled corporations), be it full time or part time, at the time of the nomination for the PSR position;
7. Must not be related to any member of the present NAAP Board of Trustees or their duly-authorized representatives, within fourth civil degree of consanguinity or affinity; and
8. Must not have been a candidate who lost in any national or local election, except for barangay elections, within one (1) year after such election.

B. DOCUMENTARY REQUIREMENTS

1. Duly notarized application or nomination addressed to: The Chairperson, Search Committee for Private Sector Representative, National Aviation Academy of the Philippines (with the conforme of the Nominee);
2. Duly accomplished, computerized, and notarized Personal Data Sheet (CSC Form 212 Revised 2025);



www.naap.edu.ph; philsca.ocbs@gmail.com.

2nd Floor, Building A, Piccio Garden, Villamor, Pasay City

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3. Certificate of Employment stating Nominee's present position in the private sector related to the industry, business, or profession related to the NAAP's charter of mandate;
4. Service Record of Nominees who have been employed in the government at any point;
5. Valid NBI Clearance;
6. Certification of No Connection with NAAP;
7. Signed Commitment and Availability to Serve as PSR;
8. Signed Conforme to the Conditions of PSR as provided in Section 14, CMO 07, Series of 2022; and
9. Other documents as may be required by the NAAP Board of Trustees.

Interested applicants must submit one (1) set of original and two (2) sets of certified photocopies of the aforementioned documentary requirements on or before **02 March 2026** at **5:00 P.M.** (Philippine Standard Time) to:

ENGR. ROMULO L. RARAS, JR.
Chairperson, Search Committee for Private Sector Representative
NATIONAL AVIATION ACADEMY OF THE PHILIPPINES
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c/o **JAMES ALBERT G. OBISPO**
Acting Board Secretary
Secretariat, Search Committee for Private Sector Representative
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